

Symphony Board Minutes

April 8, 2017

Call to Order: 10:08

Roll Call: Diana Durham, Toni Irwin, Kim Applegate, James Stevens, Ted Vives via skype, Ken Dewitt, Anna McCleve.

Opening Prayer: Anna McCleve

Summary of Minutes: Anna Summarized February and March minutes. Diana made motion to accept minutes. Toni seconded. Motion passed.

April 15 Concert: Set up 3 tables in lobby for tickets, Baked Potato Fundraiser, Raffle drawing. Toni will sell raffle tickets. Display raffle items in auditorium. Will need 1 or maybe 2 microphones (wireless if poss.), Art contest winning entries will be displayed in lobby, Updated donation Board of Donors will be displayed. James will emcee and give announcements at concert.

Board discussed last year **Musician Survey** questions, made some corrections and additions and approved all for current survey. Survey needs to be completed and summarized by May 13 meeting. John Spadaccini will administer survey to musicians online.

Anna will update musicians contact info and have members initial and see if members are willing to be on a committee for Financial, Executive or Operational committee reviews. Board agreed to combine Strategic planning committee with Operational committee since functions are similar. Board members will extend invitations to community members to be on strategic planning committee. Diana said Lee Wille offered to assist symphony on strategic plan update and recommended to have 7-9 people on committee. The Executive committee, headed by President and Financial committee, headed by treasurer can have around 3-4 people each.

Persons not listed may choose a committee to serve based on availability:

Executive:

Chair Kim Applegate, President
Co-Chair Galen Wilkes, Secretary

Duties: Evaluate Paid persons including conductor, finalize contracts, and evaluate board function

Financial:

Chair: James Stevens, Treasurer
Co-Chair: Ken Dewitt

Duties: Evaluate financial performance and formulate budget

Operational:

Chair: Toni Irwin, Vice President
Co-Chairs: Anna McCleve

Duties: Determine organizational strategies including official calendar and suggest changes if needed to bylaws/handbook

Strategic Plan:

Chair: Diana Durham, Marketing

Co-Chair: Anna McCleve Bus. Mgr.

Duties: Review & Evaluate current strategic plan and update for coming year.

Committees will need to meet and report/summarize before June 17 board meeting.

Music is survey results: Kim reported on Feedback Received from 3 schools: Joseph City, Vernon Round Valley.

1. Was the presentation helpful, informative and enjoyable for the students, teachers and parents?

"Yes, we enjoyed the music. The students enjoyed getting to try the instruments out." "The presentation was very enjoyable. We don't have a lot of opportunity to expose our students to the arts. I love this program because it lets them see what is out there. Helps to broaden their horizons a bit." "It was beautiful! Very talented people."

2. Were you able to utilize the information that was sent to you prior to the concert and was it helpful?

"Yes." "Did not receive any information." (Was sent to school, but teacher didn't receive it.) "We used the papers you gave us on each country to preview the songs with the kids. They were able to use these for the poster contest also."

3. What did you enjoy the most about it and did your students tell you about what they enjoyed the most?

"They enjoyed the different music that was played and getting to try the instruments." "I liked the ambiance accompanied with the music." "I really enjoyed before the performance when they talked about the different instruments. I have had several students express interest in playing certain instruments next year in band. I also have a few express interest in attending your presentation on the Saturday before Easter."

4. Do you have any suggestions for future presentations?

"Nope! Thank you it was fun!" "None at this time." "You have done a good job. We look forward to attending in years to come. Thank you for inviting us."

Treasurer's report: James reported WMSO passed the fiscal year goal for income. WMSO is \$200 from reaching the donation goal.

Conductor's report: Ted emailed out report.

The repertoire for June is:

Scenes of Summer - Lee Holdridge

Overture to Candide - Leonard Bernstein

Orchestral Suite from "Close Encounters of the Third Kind" - John Williams

Concerto for Marimba and Strings - Emmanuel Sejourne

Claire de Lune - Claude Debussy
Suite from "Mirror, Mirror" - Fred Steiner
Main Title, Star Trek - Alexander Courage
Fingal's Cave - Felix Mendelssohn-Bartholdy

Ted is working on repertoire for next concert season. Fall will include Dvorak "New World Symphony" etc.
Theme for 2018 Music IS - "The Stuff of Legends"

Ted is reviewing musician roster. Will get with Anna for accuracy update.

Business Manager report:

Updated remaining banners and A Frame - put up at locations

Contacted BR Dist. about signs, fundraiser set-up, emailed message for BR Marquee etc.

Made rehearsal location arrangements for WMSO - coordinating with SL, SN and NPC

Borrowed music & made copies of music needed for additional musicians

Purchased supplies for fundraiser and lobby needs & signs

Ordered flowers for soloists

Put up additional flyers

Wrote and submitted articles and pictures for newspapers for press release

worked with web specialist to update website

updated WMSO Facebook for music Is, AZ gives, Concert

deposited donation checks for soloists and otherwise- donated on AZ Gives Day

Filed report with AZ Corporation Commission and pd fee

Ordered & Picked up concert tickets and distributed them to Chambers, Classic Cookware and Stephanie Stevens

Returned art entries to Snowflake

Reserved Fire Station for 3 months of board meetings

Picked up and managed symphony mail

Prepared sign-up sheet for Fundraiser dinner and volunteers needed

Contacted FOS for lobby and fundraiser assistance

Signed up additional musicians for NPC registration - recruited musicians

Summer Fundraiser locations: Toni will report on next meeting. Looking into El Rancho, Pinetop Lakes maybe other possible locations to include summer residents. Possibly 3rd weekend in August.

Ken will check with Mike Burks about the WMSO website and see what the options are for email for contacting patrons etc.

Meeting adjourned: 11:50